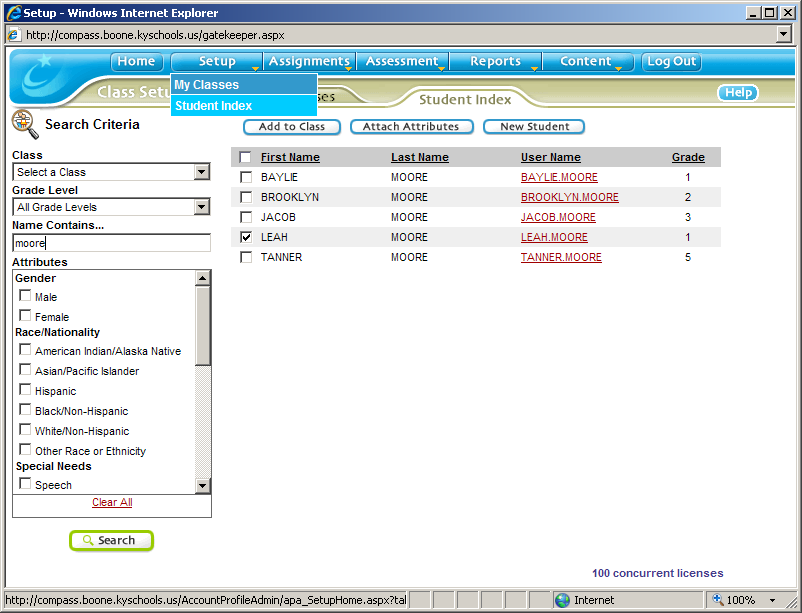
**New Student to Compass Odyssey Class**

1. [http://www.williamstown.kyschools.us](http://compass.boone.kyschools.us)
2. Click Students
3. Click Compass
4. Log in



9. Click Add to Class

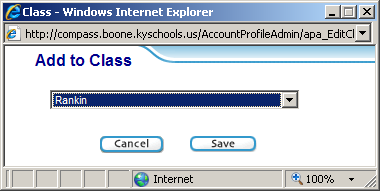
7. Click Search

6. Enter last name of student to add

5. Click Setup,

Student Index

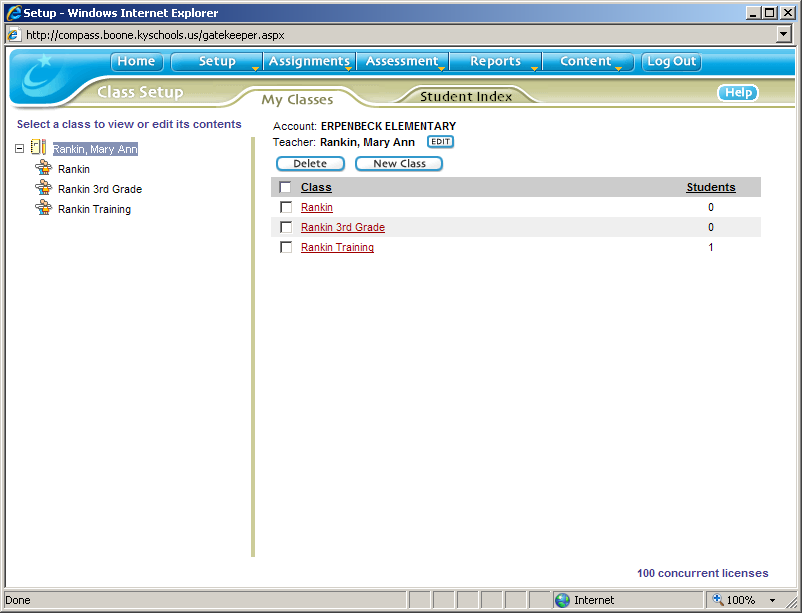
8. Check student to add



10. Select your class from the drop down

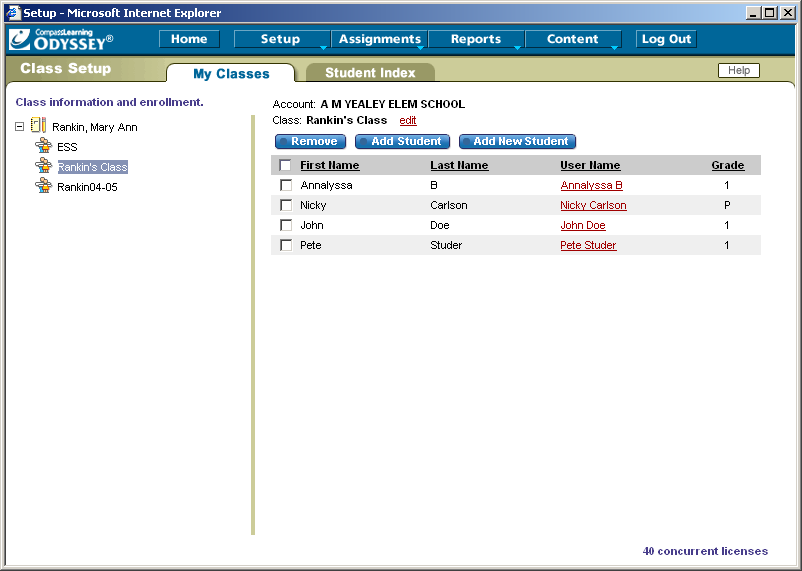
11. Click Save

\*\*\*If you need to add more students, repeat steps # 4 - 9

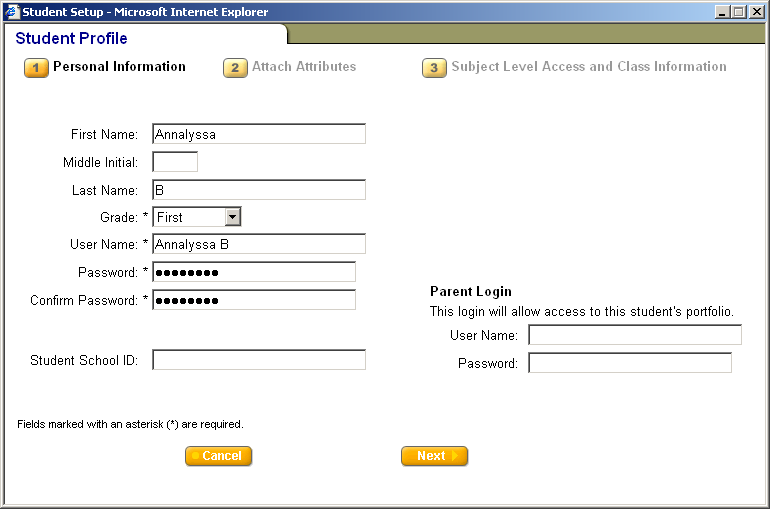


13. Click the RED class name

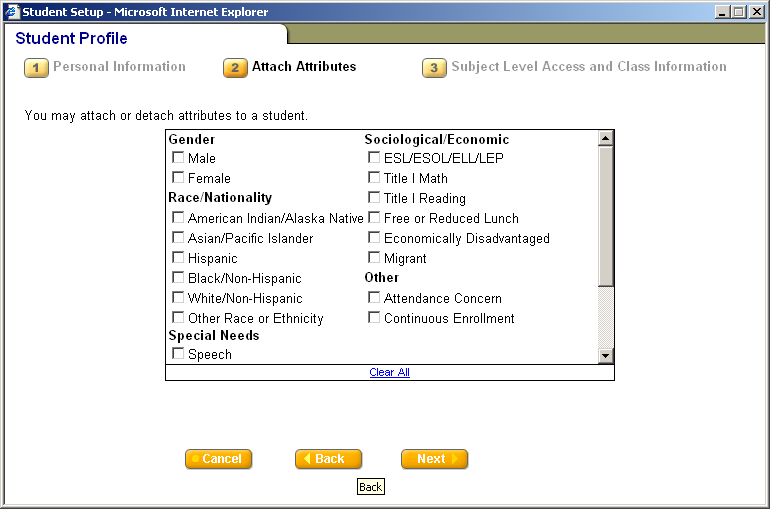
12. Click My Classes



14. Click on the name of the student you just added

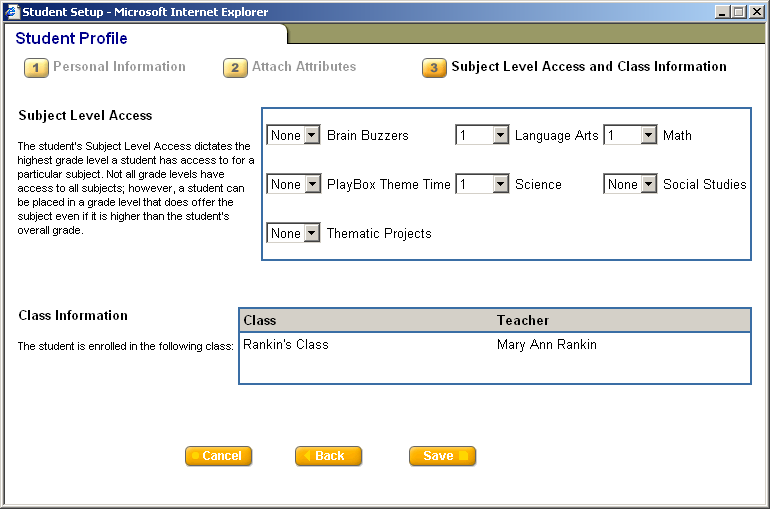


15. Click Next



16. Fill in attributes or if already completed, verify they are correct

17. Click Next



18. Verify or make adjustments to the student’s working level

19. Click Save